

## **B0021: Employees Eligible for RIF Priority Report**

**Job Aid located at:**

[http://www.osc.nc.gov/training/osctd/help/BI\\_Reporting/Job%20Aids/BIJobAidForRIFReports.pdf](http://www.osc.nc.gov/training/osctd/help/BI_Reporting/Job%20Aids/BIJobAidForRIFReports.pdf)

If notify date < 07/01/2009 then Priority End Date is 12 months after notification date.

If notify date is between 07/01/2009 AND 06/30/2011 then Priority End Date is 24 months after notification date. If notify date > 06/30/2011 then Priority End Date is 12 months after notification date.

Lists employees who have been placed on RIF (reduction in force).

**Accessible as a jump from > B0020: RIF Verification**

### ***Reduction in Force***

While job security is important to everyone, it is sometimes necessary for the state to reduce the number of people it employees because of lack of work, loss of funding, reorganization or other similar reasons. If a reduction in force (RIF) occurs, every effort will be made to assist employees with securing another job.

Agencies must give employees at least 30 calendar days notice of an impending reduction in force. This notice must be in writing and should contain the reasons for the reduction in force, the expected date of separation from state government, information on priority reemployment rights and any applicable appeal rights.

**B0021 is designed as follows:**

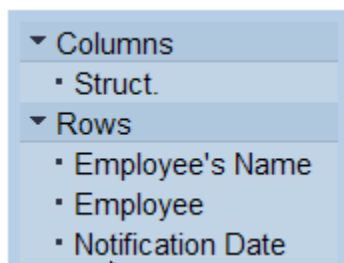
**References infotype 0041 - Date Specifications to see if there is a value of 06 - Notification of RIF.**

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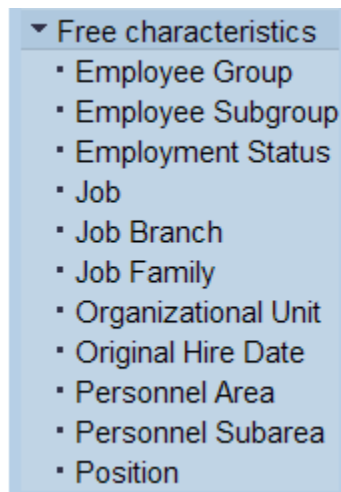
\*Standard Report

Employee's Name	Employee	Notification Date	Priority End Date
ONE, SOME	1	10/01/2008	10/01/2009
ONE, ANY	2	06/01/2008	06/01/2009
ONE, NO	3	08/10/2009	08/10/2010
ONE, EVERY	4	08/24/2010	08/24/2011

\*Selection Criteria



\*Additional Selection Criteria



- 'Columns' shows the field selections that are displayed on the report.
- 'Free Characteristics' shows the additional field selections that can be dragged and dropped in and out of the report.